



POLISH, SHINE & PREPARE CHECKLIST

FRESHEN & PRESS LINENS

- Tableware
- Napkins
- Runners
- Kitchen towels
- Flatware
- Creamer & sugar set
- Serving spoons
- Trays

POLISH SILVER & SERVING PIECES

- Flatware
- Creamer & sugar set
- Serving spoons
- Trays
- Candleholders
- Match serving bowls to recipes
- Add sticky notes inside
- Lay out trivets and hot pads

REFRESH DINING AREA

- Dust table and chairs
- Wipe light fixtures
- Clean chair cushions
- Add seasonal touch
- Straighten shoes
- Add a fall wreath or basket
- Shake out doormat

Compliments of Mrs. Clay

